

Release of Information Concerning Students

I. Purpose

The purpose of this policy is to define what information regarding students may be released by Dyersburg State Community College (DSCC) to any person or entity, including parents, spouses and/or media.

II. Scope

This policy applies to all DSCC students, faculty and staff members.

III. Policy

In accordance with the Family Educational Rights and Privacy Act (FERPA) described in DSCC Policy 04:04:01:00, DSCC may disclose directory information to any person requesting it without the consent of the student. Directory information includes the student's name, address, telephone number, e-mail address, date and place of birth, major field of study, photograph, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, enrollment status, degrees and awards received, and the most previous educational agency or institution attended by the student.

Faculty members may not publicly post student grades using any portion of the student's social security number. Any request for information about a student by law enforcement agencies should be referred to the Office of Admissions and Records.

The College provides each student the opportunity to refuse to allow disclosure of any designated directory information. Students wishing to refuse disclosure should contact the Office of Admissions and Records.

IV. Compliance

All employees of Dyersburg State Community College are responsible for adhering to this policy.

V. Definitions

FERPA - Family Educational Rights and Privacy Act: a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

VI. Revision History

Policy written May 2005. Policy revision approved by Administrative Council on 08/24/2011.

Policy revision approved by Administrative Council on 6/27/2017. Policy revision approved by Administrative Council on 06/17/2024. Reviewed and approved by Administrative Council on February 26, 2026.