

## Prior Learning Assessment

### I. Purpose

The purpose of this policy is to define Prior Learning Assessment (PLA) and place a maximum of 30 semester hours credit allowable to be earned through Prior Learning Assessment (PLA) towards the completion of degree requirements. Exceptions to the 30-hour maximum may be made in cases of veterans receiving education benefits.

### II. Scope

This policy applies to the entire college student body.

### III. Policy

In order to be awarded credit, official documentation must be presented to the Office of Admissions and Records. Credit will be assessed and awarded according to the criteria in each area as outlined below.

- Advanced Placement
- Official scores of 3, 4, or 5 on the Advanced Placement Test must be submitted to the Office of Admissions and Records. AP credit that is listed on an official academic transcript from another regionally accredited institution will be honored.
- Armed Services Credit
- Army – DD214 & AARTS transcript or DD295 or JST transcript
- Air Force – DD214 & Community College of the Air Force Transcript or DD295
- Army National Guard – DD214 & AARTS transcript
- Marines – DD214 & DD295 or DD2586 or Joint Service Training (JST) transcript
- Navy – DD214 & DD295 or DD2586 or the Sailor/Marine Corps American Council on Education Registry Transcript (SMART) or Joint Service Training JST transcript
- Cambridge International Examinations
- Credit will be awarded for the following AS (Advanced Subsidiary) and A (Advanced) Levels

Examination	Level	Grade	DSCC Equivalent Course	Credit Hours Awarded
Accounting	A	A,B,C	ACCT 1010, 1020	3, 3
Biology	A	A,B,C	BIOL 1110, 1120	4, 4

<b>Examination</b>	<b>Level</b>	<b>Grade</b>	<b>DSCC Equivalent Course</b>	<b>Credit Hours Awarded</b>
Chemistry	A	A,B	CHEM 1110, 1120	4, 4
Chinese- Language	A	A,B,C	CHIN 1010, 1020	3, 3
Economics	A	A,B,C	ECON 2100, 2200	3, 3
English- Language	AS	A,B,C	ENGL 1010	3
English- Literature	A	A,B,C	ENGL 2310, 2320	3, 3
English- Literature	AS	A,B,C	ENGL 2310	3
French	A	A,B,C	FREN 1010, 1020	3, 3
German	A	A,B,C	GERM 1010, 1020	3, 3
Mathematics	A	A,B,C	MATH 1910	4
Physics	A	A,B	PHYS 2010, 2010	4, 4
Psychology	A	A,B,C	PSYC 1030	3
Sociology	A or AS	A,B,C	SOCI 1010	3
Spanish	A	A,B,C	SPAN 1010, 1020	3, 3

- College Level Examination Program
- Credit will be given for acceptable scores in Subject Examinations only.
- Credit will not be given for scores in CLEP General Examinations
- The English Composition CLEP examination must include a written essay for credit to be awarded
- To receive credit for a CLEP examination, a student must attain a score of at least 50 as recommended by the American Council on Education (ACE). Official test scores from Educational Testing Service or CLEP credit posted on an official academic transcript from another regionally accredited institution must be submitted to the Office of Admissions and Records before credit can be awarded. CLEP examinations may be taken on the Dyersburg campus by appointment.

Credit for Certified Administrative Professional (CAP) Rating

- Sixteen (16) hours of college credit for successful completion of the CAP Examination will be awarded to students enrolled at DSCC. The student can choose 16 semester hours of credit from the following list:
- AOM 205 – Records and Information Management – 3 semester hours  
Or AOM 239 – Administrative Office Management – 3 semester hours
- AOM 221 – Business and Office Communication – 3 semester hours
- ACCT 1010 – Principles of Accounting I – 3 semester hours
- BUSN 2330 – Principles of Management – 3 semester hours
- BUSN 2370 – Legal Environment of Business – 3 semester hours
- ECON 2010 – Macroeconomics – 3 semester hours

#### Credit for English Composition Based on ACT Scores

- DSCC awards six hours of credit for ENGL 1010 and ENGL 1020 to students with an ACT English sub score of 32 or above. Students who have previously taken ENGL 1010 and/or ENGL 1020 and earned a passing or failing grade are not eligible. Credit awarded by other regionally accredited institutions on the basis of ACT scores for ENGL 1010 and/or ENGL 1020 will be honored.
- Credit by Department Examination
- Students who have achieved competence equivalent to that offered in course of instruction at DSCC through on-the-job training, previous instruction, or other methods may receive credit by challenge examination. Student must complete 12 credit hours prior to having Credit by Examination credit hours placed on their transcript. Department examinations may not be taken in the elementary level of a field in which the student has received credit for advanced work. A student may challenge a course only one time, and a challenge may not be used to remove any grade previously recorded. The students will receive a grade of “Pass” or “Fail”.

Credit for Emergency Medical Technician (EMT) Courses – to be applied towards AEMT/Paramedic Certificate and respective AAS Degree. Any applicant requesting PLA credit for EMT level courses must fully meet the following requirements:

- A. provide documentation of a high school diploma or GED.
- B. provide copies of relevant academic transcripts: high school, college or university, military service schools, and other (proprietary school; consortium programs; private EMS education companies).
- C. possess a VALID, CURRENT, and ACTIVE Tennessee Department of Health Emergency Medical Technician Basic License.
- D. submit a valid certificate of completion or letter from the educational institution where the student completed his/her EMT course.
- E. submit a resume’ or curriculum vitae outlining work history with an emphasis on EMS or other health care experience.
- F. submit a VALID and CURRENT American Heart Association BLS Provider CPR certification card (No other CPR instruction entity certification cards accepted; only American Heart Association).
- G. applicants whose course completion is greater than 3 years old and whose Emergency Medical Services (EMS) work experience is less than 1 year from the date of application must complete a departmental exam with a score of 80% or above prior to the registration deadline.
- H. Should an applicant successfully fulfill the above requirements, PLA credit shall be awarded for credit for EMSB 1601, EMSB 1602, EMSB 1101, EMSB 1102, EMSB 1111, and EMSB 1112.

- I. Student must complete 12 credit hours prior to having Credit by Examination credit hours placed on their transcript. Students can only take the test two times.

Credit for Advanced Emergency Medical Technician (AEMT) Courses – to be applied towards Paramedic Certificate and AAS Degree. Any applicant requesting PLA credit for AEMT level courses must fully meet the following requirements:

- A. provide documentation of a high school diploma or GED.
  - B. provide copies of relevant academic transcripts: high school, college or university, military service schools, and other (proprietary school; consortium programs; private EMS education companies).
  - C. possess a VALID, CURRENT, and ACTIVE Tennessee Department of Health Advanced Emergency Medical Technician License.
  - D. submit a valid certificate of completion from the educational institution where the student completed his/her AEMT course.
  - E. submit a resume' or curriculum vitae outlining work history with an emphasis on EMS or other health care experience.
  - F. submit a VALID and CURRENT American Heart Association BLS Provider CPR certification card (No other CPR instruction entity certification cards accepted; only American Heart Association).
- G. applicants whose course completion is greater than 3 years old and whose Emergency Medical Services (EMS) work experience is less than 1 year from the date of application must complete a departmental exam with a score of 80% or above prior to the registration deadline.

Should an applicant successfully fulfill the above requirements, PLA credit shall be awarded for EMSA 1501, EMSA 1502, EMSA 1201, EMSA 1202, EMSA 1111, and EMSA 1112.

- H. Student must complete 12 credit hours prior to having Credit by Examination credit hours placed on their transcript. Students can only take the test two times.

\*Valid educational institutions that qualify for PLA are those that have been approved by the State of TN EMS office, TBR, CoAEMSP, or CAAHEP.

#### Credit for Tennessee Law Enforcement/Corrections Academy

- Students completing the prescribed training in 1991 or thereafter at the Tennessee Correction Academy may receive the following credit: CRMJ 1010 – Introduction to Criminal Justice, and three semester credit hours of JST electives. Students completing the prescribed training in 1989 or thereafter at the Tennessee Law Enforcement Training Academy may receive the following credit: CRMJ 1010 – Introduction to Criminal Justice and six semester credit hours of JST electives. This credit may be awarded once the student has completed a minimum of 12 college-level semester credit hours of at DSCC.
- Credit for Tennessee College of Applied Technology
- Students who complete certain courses, certificates and/or diplomas at the Tennessee Colleges of Applied Technology may be eligible to receive credit in specific DSCC courses. Statewide articulated courses offered at DSCC are listed in the table below. For more information, contact the President of the applicable College of Applied Technology; the DSCC Office of Admissions and Records; or the Dean of Business, Technology and Allied Health.

<b>Industry Credential Awarded through tcat Training</b>	<b>DSCC Equivalent Course</b>
Microsoft Office Specialist (MOS) Expert Word	ADMN 1311 Word Processing I
Microsoft Office Specialist (MOS) Expert Excel	BUSN 1370 Spreadsheet Applications
Microsoft Office Specialist (MOS) Expert Word, and MOS Expert Excel, and/or MOS Access, and/or Power Point	INFS 1010

- International Baccalaureate Examinations
  - DSCC recognizes the International Baccalaureate diploma and individual IB courses by awarding the following credit on International Baccalaureate standard or higher-level examinations.

<b>Standard Level IB Courses</b>	<b>Minimum Required Score</b>	<b>DSCC Equivalent Course</b>	<b>Credit Hours Awarded</b>
Art A (SL)	5	ART 1035	3
Art B (SL)	5	ART 1035	3
Economics (SL)	6	ECON 2100, 2200	3, 3
French (SL)	6	FREN 1010, 1020	3, 3
	7	FREN 2010, 2020	3, 3
German (SL)	6	GERM 1010, 1020	3, 3
	7	GERM 2010, 2020	3, 3
Language A1 (SL)	6	ENGL 1010	3
	7	ENGL 1010, 1020	3, 3
Mathematics (SL)	5	MATH 1710	3
	6	MATH 1710, 1830	3, 3
Music A (SL)	6	MUS 1030	3
Psychology (SL)	5	PSYC 1030	3

<b>Standard Level IB Courses</b>	<b>Minimum Required Score</b>	<b>DSCC Equivalent Course</b>	<b>Credit Hours Awarded</b>
Spanish (SL)	6	SPAN 1010, 1020	3, 3
	7	SPAN 2010, 2020	3, 3
Theatre Arts (SL)	5	THEA 1030	3
<b>Higher Level IB Courses</b>			
Chemistry (HL)	5	CHEM 1110, 1120	4, 4
Economics (HL)	5	ECON 2100, 2200	3, 3
French A1 (HL)	5	FREN 1010, 1020	3, 3
	6	FREN 2010, 2020	3, 3
German A1 (HL)	5	GERM 1010, 1020	3, 3
	6	GERM 2010, 2020	3, 3
Language A1 (HL)	5	ENGL 1010	3
	6	ENGL 1010, 1020	3, 3
Mathematics (HL)	5	MATH 1910	4
Philosophy (HL)	5	PHIL 1030	3
Physics (HL)	5	PHYS 2010, 2020	4, 4
Spanish A1 (HL)	5	SPAN 1010, 1020	3, 3
	6	SPAN 2010, 2020	3, 3
Theatre Arts (HL)	5	THEA 1030	3, 3

#### **IV. Compliance**

All College administrators, faculty, and adjunct faculty and students will comply with this policy.

#### **V. Definitions**

N/A

#### **VI. Revision History**

Approved by Administrative Council on 10/27/2022. Revised and approved by Administrative Council on 9/26/2024.