

## **10:03:03:00 Security Awareness**

### **Purpose:**

Dyersburg State Community College (DSCC) is committed to providing a safe and secure environment for our students, faculty, staff, and visitors. Furthermore, DSCC provides various avenues by which security measures at the college are communicated.

### **Scope:**

This policy is applicable to all DSCC locations.

### **Policy:**

Student orientation sessions are held before each semester. During these sessions, students are informed of services offered by campus security as well as ways to maintain personal safety. Students are told about crime on campus and at centers and in surrounding neighborhoods.

Similar information is presented to new employees during new employee orientation and in the Faculty/Staff Academy program. Security updates are presented to all employees during Fall Update and to adjunct faculty during fall workshops. Additionally, every employee is required to complete an annual Sexual Harassment Prevention Training program.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Information is also available to students and employees through brochures (Campus Safety and Security, Sexual Assault Awareness), posters (24 surveillance, state hotline) and videos.

Additionally, a DSCC College Safety and Security Procedures booklet, the “Blue” flip chart, is located in each campus and center office and classroom. The flip chart outlines emergency procedures for:

- Fire
- Accidents and Thefts

- Bomb Threats
- Maintenance Related Problems
- Suicidal Crisis Intervention
- Homicidal Crisis Intervention
- Chemical or Gas Leaks
- Site Evacuation
- Toxic Fume Release (Off Campus)
- Medical Emergencies and Violent Crimes
- Earthquakes
- Tornados

The flip chart also contains information regarding:

- Traffic Regulations
- Temporary Closings
- Shelter Areas
- Campus and Center Security Services
- Student Conduct
- Lockdowns
- Lost & Found
- Door Opening Times

When time is of the essence, information is released to the DSCC community by means of ALERTUS, which populates all campus and center computers. Additional information is also available on the DSCC website ([www.dsc.edu](http://www.dsc.edu)), DSCC Facebook page, DSCC hotline (731) 286-3303 and/or employee and student cell phones (RAVE).

### **Compliance:**

Faculty, staff and students are expected to adhere to this policy.

### **Definitions:**

**ALERTUS** instant alert system that broadcasts alerts to all DSCC computers.

**RAVE** mass notification system for email, mobile phones and land lines. To sign up, go to <http://www.dsc.edu/security>.

### **Revision History:**

Policy written September, 2012; approved by Administrative Council on 9/27/12.

---

**Dyersburg State Community College**

*Proudly powered by WordPress.*